Where can I find information about the Office of Student Financial Services (OSFS)?
The OSFS posts information on the Student Financial Services page of MySaints (mysaints.emmanuel.edu). Some topics include:

- Financing options
- Scholarships
- The financial aid renewal process
- Tuition bill due dates
- Student employment
- And other important information

You may also view your financial aid award, billing statement and make payments through the Online Academic Resources (OAR) section of MySaints.

Is it too late to complete the health insurance enrollment or waiver form? When will I receive my card if I enrolled in the plan?
Although the deadline to complete the health insurance waiver/enrollment form was August 6th, you may still complete the health insurance waiver or enrollment form online at www.universityhealthplans.com no later than Thursday, September 4th. If you do not complete the waiver by this date, you will be enrolled in the College’s health insurance and responsible for the $2,083 premium, regardless of whether you have other coverage.

If you enrolled in the College’s health insurance, you can view the Blue Cross Blue Shields Summary of Benefits through the Student Financial Services page of MySaints. Your coverage is from August 15, 2014 through August 14, 2015 and the OSFS will notify you via e-mail when your card is available to be picked up in our office, Administration Building room 341, in early September.

Meet Your Student Financial Services Counselor
If you have questions during the financial aid process, need guidance on financing options, would like assistance obtaining a part-time job, need help searching for private scholarships, or have questions about paying for your Emmanuel education, please know that your OSFS counselor is available to assist you. Our office is located in Administration Building room 341, and our office hours are Monday through Thursday 8:30 a.m. to 6:00 p.m. and Friday from 8:30 a.m. to 4:30 p.m.

<table>
<thead>
<tr>
<th>Student’s Last Name</th>
<th>Student’s Counselor</th>
<th>Counselor’s Number</th>
<th>Counselor’s E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>A-C</td>
<td>Julie Aliberti</td>
<td>617-735-9856</td>
<td><a href="mailto:alibertij@emmanuel.edu">alibertij@emmanuel.edu</a></td>
</tr>
<tr>
<td>D-H</td>
<td>Andre Barbosa</td>
<td>617-975-9106</td>
<td><a href="mailto:barbosaa@emmanuel.edu">barbosaa@emmanuel.edu</a></td>
</tr>
<tr>
<td>I-L</td>
<td>Scott Hiller</td>
<td>617-264-7770</td>
<td><a href="mailto:hillers@emmanuel.edu">hillers@emmanuel.edu</a></td>
</tr>
<tr>
<td>M-Q</td>
<td>Laura Roberts</td>
<td>617-732-1624</td>
<td><a href="mailto:robertsl@emmanuel.edu">robertsl@emmanuel.edu</a></td>
</tr>
<tr>
<td>R-Z</td>
<td>Marco Monteiro</td>
<td>617-735-9735</td>
<td><a href="mailto:monteirom@emmanuel.edu">monteirom@emmanuel.edu</a></td>
</tr>
</tbody>
</table>

Follow us on Twitter!
We encourage you to follow us on Twitter for deadline reminders and information at www.twitter.com/ECOSFS.
Are there opportunities for student employment?
Emmanuel College strives to assist students with educational costs by offering on- and off-campus part-time job opportunities for students who are interested in working. Available jobs are posted on the HireSaints, which can be accessed through MySaints (mysaints.emmanuel.edu).

If you have questions about the login process, please contact the Career Center at 617-735-9930 or at careerdevelopment@emmanuel.edu. Additionally, if you are interested in working we encourage you to attend the Part-Time Job Fair hosted by the Career Center on Thursday, September 11th from 11:30 a.m. to 2:00 p.m. in the Jean Yawkey Center Atrium. Several organizations interested in hiring Emmanuel students for part-time positions will be at the fair.

I have a credit on my account. What are my options?
If you have a credit on your fall semester account, you may apply the credit towards your spring semester balance, reduce the amount of your loans, or request a refund by submitting an online Refund Request Form through your MySaints account. You may also submit a paper application to our office. Direct deposit of your refund is only available if you complete the Refund Request Form through MySaints.

If you borrowed additional loan funds to pay for books, you must be prepared to purchase books in September for the fall semester and in January for the spring semester. Most aid is not disbursed until after the semester’s add/drop period. Therefore, refunds are only available after all funds have been disbursed usually in mid-October for the fall semester and in late February for the spring semester.

What is the Fenway Card?
In addition to being your identification at Emmanuel, you can also add Fenway Cash to your Fenway Card to make cashless purchases at the bookstore, dining hall, and select off-campus locations. We encourage you to add value to your Fenway Card to make purchasing transactions convenient and safe. For more information, please visit www.fenwaycard.com.

Can I park on campus?
On-campus parking is extremely limited and only offered on a first-come first-served basis to commuter students who do not have access to public transportation. Parking applications are available in the Office of the Vice President for Student Affairs. The parking costs are $375 per semester for a full-time student and $225 for a part-time student.

How can I purchase a Massachusetts Bay Transportation Authority (MBTA) pass?
Emmanuel students may purchase a MBTA pass for unlimited rides per semester at an 11% discount. The fall semester pass covers rides from October 1st - January 31st and the spring semester pass covers rides from February 1st - May 31st. The MBTA enrollment form contains fee information and is available in the Student Financial Services section of MySaints, on the Emmanuel website and in our office. To purchase the fall semester pass, please return the form with payment to the OSFS by September 2nd. We encourage you to evaluate how often you will use the MBTA before purchasing the pass.

What commuter meal plans does Emmanuel offer?
Commuter students have the option of purchasing a five-meals-per-week meal plan at $520 per semester or an eight-meals-per-week meal plan at $820 per semester. To purchase a meal plan, please contact our office. Resident students living at satellite locations should contact Residence Life if interested in purchasing a meal plan.

When is the spring semester bill due?
The spring semester tuition bill will be mailed to registered students in November and payment is due by December 17th. If you borrowed a loan for the fall semester only, you would need to contact your lender if interested in borrowing a loan for the entire academic year. Students who set up a payment plan for only the fall semester can adjust their payment plan to include their estimated spring balance by contacting TMS at 800-722-4867. If you need help estimating your spring balance or determining which payment option may be best for you, please contact your Student Financial Services counselor.