RESIDENCE LIFE & HOUSING - SUMMER LEASE

Summer 2014

GENERAL TERMS AND CONDITIONS

1. Housing privileges are not transferable. Any duplication of Emmanuel College issued keys or codes, accommodation of unauthorized guests, or misuse of Emmanuel College property is prohibited and will result in immediate removal from the building.
2. Dining Services operates on a cash basis periodically during the summer.
3. Emmanuel College reserves the right to reassign students at any time in order to make the most efficient use of available accommodations.
4. Emmanuel College reserves the right to check student rooms without notice in order to assess and repair the physical facilities and to maintain appropriate health and safety standards.
5. Emmanuel College assumes no responsibility for loss of or damage to a resident’s personal property.
6. Students may change rooms only after obtaining specific authorization from the Office of Residence Life and Housing.
7. Failure of a resident or guest to comply with residence hall regulations and policies may lead to imposition of financial liabilities, probation, dismissal from the residence hall and/or College, and/or other civil action.
8. Residents are expected to obey all applicable laws and college regulations and to respect the rights, privileges, and property of other members of the college community and visitors to the campus. Residents are further expected to refrain from actions that materially or substantially interfere with college or residence hall functions, or would endanger the health, safety, or welfare of others or self.
9. Residence hall rooms are for residence purposes only and under no circumstances may the rooms, buildings, or adjacent grounds be used for any commercial purpose.
10. Emmanuel College does not allow alcohol on the premises, even for those at least 21 years of age.
11. Current policy prohibits smoking in all areas of Emmanuel College’s buildings. Designated smoking areas can be found at two different locations on campus: the flagpole area next to the Jean Yawkey Center and the picnic table area by the Loretto Hall gate. These restrictions apply to members of the Emmanuel community as well as guests. (page 45, 2013-2014 Student Handbook) The College strictly forbids the use, possession of distribution of illegal drugs, or use, possession or distribution of illegal drug paraphernalia. The College also strictly forbids the use of illegal drugs at College sponsored events off campus. In addition, all students present at the time of a drug violation may be subject to disciplinary action. (page 29, 2013-2014 Student Handbook)
12. Guests must be signed in and escorted at all times. No guest may stay overnight for more than three consecutive nights.
13. The cost of summer housing at Emmanuel College is $32 per person per day for a double room and $42 per person per day for a single room (limited availability). The full summer housing cost must be paid in advance. Individuals who have not submitted full payment prior to requested move-in date will not be assigned.

I have read and agree to abide by the terms, conditions, and regulations of the Emmanuel College Residence Life and Housing Agreement.

Please print ____________________________________________
Last name

_____________________________________________________
First name

_____________________________________________________
Middle Initial

Emmanuel ID# (leave blank if not an Emmanuel student) ____________________________

________________________________________
Signature

________________________________________
Date
Summer Housing Application 2014

Please complete all fields below. Summer housing is available beginning May 11, 2014, and will be available until August 10, 2014. Summer rates are $32.00 per person per day for one space in a double room. A limited number of singles may be available at the cost of $42.00 per person per day. These rates do not include board. The dining hall will be open periodically throughout the summer and meals may be purchased with cash at the door.

Full payment for your housing cost is required before you move in.

Print Name:___________________________________________________  Emmanuel ID#____________________
  Last, First   Middle Initial  Leave blank if not an Emmanuel student

Current Address________________________________________________________
  Number and Street  Apt #  City/Town  State  ZIP

Permanent Address_______________________________________________________
  Number and Street  Apt #  City/Town  State  ZIP

Telephone Number______________________________________________________

Date of Birth___________________________________________________________
  E-mail address________________________________________________________

Name of person to contact in case of emergency________________________________

Relation to you________________________  Emergency contact phone #________________________

Reason(s) for requesting summer housing (please be specific):
________________________________________________________

________________________________________________________

Arrival Date__________________________  Departure Date__________________________

Room Type Preference (please circle)  Double Room  Single Room

(Please note requested room types are not guaranteed.)

When calculating your total cost, please count your days inclusively. For instance, if you apply for a double room with a June 15 arrival date and July 1 departure date, you will be responsible for paying $544 which is equal to $32 per day for a total of 17 days.

An Emmanuel College Residence Life & Housing representative will notify you via e-mail to confirm your summer housing assignment. Please send completed materials and payment to:

Emmanuel College
Residence Life & Housing
400 The Fenway
Boston MA 02115

FOR OFFICE USE ONLY

DATE RECEIVED/INITIALS__________________________________________  ROOM ASSIGNMENT__________________________