



**EMMANUEL
COLLEGE**

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I-20 APPLICATION PACKET

FOR ALL APPLICANTS SEEKING AN EMMANUEL I-20 FOR F-1 VISA STATUS

Dear Student,

Greetings from Emmanuel College in Boston! This I-20 application packet includes all the information and forms needed to obtain or renew an F-1 visa, or to maintain your F-1 status if you are currently in the United States (U.S.) on an F-1 visa.

To study on an F-1 visa in the U.S. at Emmanuel College, you must receive an I-20 from Emmanuel. Before Emmanuel can issue you an I-20, we must certify your financial ability to study in the U.S. as required by the U.S. Department of Homeland Security. You must demonstrate at least one nine-month academic year of expenses, which we currently estimate at \$65,937 U.S. dollars (USD).

Your I-20 will be generated based on your data record in the U.S. Department of Homeland Security Student and Exchange Visitor Information System (SEVIS) database. If you never studied in the U.S., or have not studied here in the past five months, Emmanuel College will create a new SEVIS record for you. If you are currently studying at a U.S. college, high school, or language program you will need to complete a SEVIS transfer process after you are accepted to Emmanuel and have finished classes at the previous school. This process enables the previous school to transfer your SEVIS record to us, and we can then create your I-20.

On the following page, we have created a brief checklist of the steps and forms you must complete to study at Emmanuel College on an F-1 student visa. Note: **You are encouraged to submit financial documentation at the same time as your admissions application to the College**, but you are not *required* to do so until the time of deposit in May.

Please review the entire packet and then contact the Office of Admissions with any questions. We look forward to working with you!

Sincerely,

Ian Sonia
Associate Director of Admissions
Emmanuel College



CHECKLIST: HOW TO OBTAIN AN EMMANUEL I-20 AND F-1 VISA

1. Obtain admissions acceptance to Emmanuel.
2. Enroll (submit your enrollment form and deposit).
3. Submit required financial documentation. It is highly recommended to submit this documentation with your admissions application:
 - a. “Student Information Page and Statement of Financial Support” (I-20 Application Form 1)
 - b. “Sponsor’s Statement of Financial Support” (I-20 Application Form 2)
 - c. Sponsor’s original financial documentation (see page 2 for acceptable documentation)
3. If you attended another U.S. institution during the past 5 months:
 - a. Once you are accepted to Emmanuel and have completed the enrollment deposit process (indicating your definite intention to attend Emmanuel), we will send you the SEVIS transfer form.
 - b. You must fill out and sign the top part of the SEVIS form and submit it to your previous school’s international advisor, who will complete their portion and submit it to Admissions.
 - c. Once you notify your previous school of your decision to attend Emmanuel, they should then transfer your electronic SEVIS record to us so we can prepare your I-20.
4. If you will need to obtain or renew an F-1 visa: use the Emmanuel I-20 to apply for an F-1 visa at the U.S. embassy in your country, and use the F-1 visa to enter the U.S. and attend Emmanuel by the start date listed.

TIMELINES AND DATES

In general, Emmanuel can issue an I-20 about 1-2 weeks after a) the student has submitted an enrollment form and deposit and b) all financial and immigration requirements have been met. After you are accepted by the Office of Admissions, you will receive an enrollment form, which you must complete and submit along with the required enrollment deposit, to declare your intention to attend Emmanuel College. Once you have submitted your enrollment form and deposit and submitted all required financial documents, we can issue you an I-20. Thus, you are advised to collect and submit academic and financial documents at the same time to avoid delays. Students currently attending another U.S. institution must additionally complete the SEVIS transfer process.

Please note that Emmanuel sends all I-20s going to international addresses via UPS International, which usually reaches most countries within five business days. You are encouraged to begin the visa appointment process early in the summer (for September applicants) or fall (for January applicants), as visa appointments may take several weeks or more to schedule.

Important Dates

- First-Year applicants entering in September: All applicants must complete the entire admissions application by **February 15**. All accepted students must submit their enrollment form and deposit by **May 1**.
- Transfer applicants entering in September: All applicants must complete their entire admissions application by **April 1**. All accepted students must submit their enrollment form and deposit by **May 1**.



- First-Year and Transfer applicants entering in January: Freshman and transfer applicants should complete their applications by **December 1**, and are encouraged to submit their enrollment form and deposit as soon as possible after being accepted.
- Merit Scholarship applicants: Merit scholarships are awarded to academically talented students. Merit scholarships are evaluated at the time of application review. To be evaluated for a merit scholarship, your application to Emmanuel must be complete by February 15 and *you must have submitted acceptable financial I-20 documentation*. Merit scholarship recipients must also submit their enrollment form and deposit by **May 1**.

FINANCIAL ISSUES FOR F-1 STUDENTS: ESTIMATE OF EXPENSES

Although you are only required to demonstrate enough funding to live in the U.S. and attend Emmanuel for at least one nine-month academic year in order to get an Emmanuel I-20, it is expected that this funding will continue throughout your studies. Emmanuel currently estimates the nine-month academic year’s total expenses to be \$63,953 USD, as indicated below.

Estimate of Expenses as of December 2018	
*\$41,028	Tuition for full-time students
*\$660	Required first year college fees (academic fee, student fee, orientation fee)
*\$2,805	Health insurance (please see health insurance section)
*\$15,444	Housing and meals (standard double including meal plan)
\$1,000	Books and supplies
\$5,000	Minimum personal expenses (see note at right)
\$65,937	ESTIMATED TOTAL for one nine-month year

Only the starred (*) costs are paid directly to Emmanuel; these are subject to periodic increases. Other costs are estimates and minimums only. The actual cost incurred during the academic year varies significantly, particularly in housing and meals (which will differ for off-campus students) and personal expenses. Many students choose to spend more on personal expenses.

In addition, the “personal expenses” category does NOT include travel to/from the U.S., expenses for vacation periods during the school year and in summer are personal spending beyond the listed amount.

Students who want to plan the cost for a twelve-month period should estimate an additional \$5,000-7,500 for housing, meals, and personal expenses for the summer months. In addition, tuition for summer school at Emmanuel College **for 2018 was \$1,816** per four-credit course (subject to periodic increase).



FINANCIAL ISSUES FOR F-1 STUDENTS: ACCEPTABLE FINANCIAL DOCUMENTATION

I-20 financial documentation consists of two main parts:

- Documentation proving that a person or organization is willing to sponsor you in a certain amount; and
- Documentation proving that the person or organization has access to the funding needed to sponsor you.

Although one sponsor is preferable (and is assumed below), you may combine sponsors (i.e., you may provide a sponsor statement and bank letter from a parent for \$37,984, and an award letter for \$27,953 as long as each meets the criteria below). *Your sponsor(s) cannot be another F-1 or J-1 student/scholar.* Below are lists of acceptable bank accounts and documentation, for the purpose of certifying funds prior to I-20 issuance.

If you are using your personal funds, or if another individual is sponsoring you:

- All funding must be in liquid (such as checking or savings) accounts readily accessible for use to pay tuition and fees.
- Documentation must be an original bank statement or letter, on bank letterhead, dated within the last three months.
- Letters do not need to specify “Emmanuel College” but must include a contact person, signature, and phone number.
- Funding cannot be accepted from an investment account, certificate of deposit, or other accounts that fluctuate, are long-term or restricted.
- Funding cannot be in the form of a statement of property value or other deeds, or salary statements/employer letters.
- *Letters must either include an exact balance, or the words “balance exceeds \$65,937 USD” – it cannot simply say “balance will cover educational expenses.”. All letters must be received in English.*
- *If there are multiple sponsors, all bank statement balances must combine to a total greater than \$65,937 USD.*

If an organization is sponsoring you:

- The award letter must be on official organization letterhead, with a specific contact name, address, telephone number and e-mail address.
- The award letter should specify an exact amount of funding that equals or exceeds \$65,937 USD.
- Depending upon the documentation, we may seek additional certification of the organization’s funding ability.
- *Please note that organizations, like all other sponsors, must be prepared to make payments in a timely fashion, prior to the beginning of each semester. We cannot allow organizational sponsors to pay later than individual or family sponsors. The tuition bill will be sent to you, and you are responsible for communicating with your sponsoring organization.*



If you are applying for an F-1 visa:

- You should request two or more original sets of bank documentation and sponsorship documentation at the same time, so that you can present originals to the embassy, as Emmanuel must retain the original documents you provide for the I-20. You should also bring financial documentation with you when you enter the U.S. and may need to show this information to U.S. Customs and Border Protection (CBP) upon entry into the United States.
- While you must only certify \$65,947 USD to receive an I-20, it may be helpful for you to provide bank statements in greater amounts when possible, depending on your country's financial situation as well as your personal financial situation.
- Many documents that cannot be used to apply for an I-20 CAN be used to demonstrate "ties to the home country" when you apply for an F-1 visa at the embassy, such as home country salary statements, property deeds, and investments.
- *For further details, please read "Obtaining an F-1 Visa."*

FINANCIAL ISSUES FOR F-1 STUDENTS: ADDITIONAL INFORMATION

HEALTH INSURANCE

Massachusetts state law requires all full-time students to have insurance. To ensure that Emmanuel College students are meeting this requirement, all students are automatically enrolled in the College's health plan and are charged the annual health insurance premium. Students who have comparable health insurance provided by a United States health insurance provider may submit a waiver at www.universityhealthplans.com to decline enrollment and have the premium removed from their bill. Please note that Massachusetts law does not allow embassy coverage to waive college insurance. The Office of Student Financial Services can answer questions about this policy, but there are no exceptions that can be made.

FINANCIAL ASPECTS OF F-1 EMPLOYMENT AND STATUS REGULATIONS

Please note that U.S. employment for F-1 students is restricted to on-campus work or work directly related to your major (such as an internship). F-1 students cannot work more than 20 hours per week when school is in session. A student cannot assume they will get an on-campus job or be approved for an internship. Internships must be required by the major and must receive academic credit on the transcript. Your international student advisor must approve this work and the approval must be entered into SEVIS by the international student advisor before you begin an internship. Therefore, the total funding F-1 employment could provide is very limited compared to total expenses. Do not rely on future employment to cover expenses!

Also, please know that the primary requirement of students holding F-1 status is continuous full-time study. The only options for part-time study or leave of absence (while remaining in the U.S.) are related to certain specific academic or medical circumstances, which must be approved in SEVIS by your international student advisor. An F-1 student who remains in the U.S. but simply stops attending school, or attends part-time, for financial or other unexcused reasons violates lawful F-1 status by doing so. If you need to take a leave of absence for non-medical reasons, you must leave the U.S. during that time.



MERIT SCHOLARSHIPS

Emmanuel offers limited merit scholarships to highly qualified international students, available only to applicants entering in September. Recipients must maintain a minimum grade point average to renew their scholarships, which is outlined in all merit scholarship letters. If a student is unable to maintain the required grade point average, she or he will need to use alternate funding. Thus, all international F-1 scholarship students must submit their I-20 application package (including all financial documentation) by the scholarship deadline in order to be considered for any scholarship.

SEVIS TRANSFER PROCESS (FORM WILL BE SENT AFTER COLLEGE ACCEPTANCE AND THE SUBMISSION OF AN ENROLLMENT FORM AND DEPOSIT)

The SEVIS transfer form is not included in this packet, since it is only sent after you are accepted and have submitted an enrollment form and deposit. The SEVIS transfer process is completed **only** by students currently attending another U.S. college, high school or language school, whose last date of attendance is within five months of your anticipated first day of classes at Emmanuel. This includes those who will be leaving and re-entering the U.S. between attending the former school and Emmanuel. If you leave the U.S. for over five months, then you would start over with a brand-new entry, with a new Emmanuel I-20 and visa.

- After you have been accepted to Emmanuel AND have submitted an enrollment form and enrollment deposit indicating your definite intention to attend Emmanuel, we will send you a SEVIS transfer form.
- Complete the top portion of the SEVIS transfer form, and be sure to sign it (your signature gives your previous school permission to give us information on your status at their school).
- Submit the SEVIS transfer form to the international student advisor at your previous institution.
 - Ask them to fax the form to the Office of Admissions when they have completed the advisor portion; and
 - Ask them to “transfer” your SEVIS record to Emmanuel College in Boston, code BOS214F00129000.
- The transfer process is not complete until we receive the completed SEVIS transfer form signed by the previous advisor, and until we have electronic SEVIS access to your record. At that point, assuming your financial documentation is complete, we can issue you an I-20.

Note: You CANNOT use the previous school’s I-20 to re-enter and then attend Emmanuel, even if your previous I-20 has not expired and even if you did not graduate from your previous school. You must use the I-20 of the school you wish to attend.

OBTAINING AN F-1 STUDENT VISA AND ENTERING THE UNITED STATES

Once you have your Emmanuel I-20, you can apply for an F-1 visa at a U.S. embassy in your country. If you will be a student, you cannot enter the U.S. on a visa that does not allow study (such as B-2, F-2, Visa Waiver Program, etc.). If you plan to enter the U.S. on a visa other than F-1 (such as J-2, H-4, etc.), you are advised to contact the Office of Admissions to make sure it allows study.



OBTAINING A VISA

- If you do not have a passport, you must obtain one from your government. Your passport must always be valid at least six months into the future. It is your responsibility to be aware of the expiration date and to renew it when appropriate.
- **We recommend that you schedule an appointment at the nearest U.S. embassy or consulate as soon as possible.** Processing times for visa issuance vary and may require additional time due to security checks. For information on visa processing, required materials and to find the website of the U.S. embassy/consulate nearest you, go to the U.S. State Department at <http://usembassy.state.gov/>.
- In addition to the standard visa application fee, new F-1 students with no previous I-20/F-1 visa must pay an additional \$200 SEVIS fee prior to applying for a visa (go to www.fmjfee.com for payment options). Certain students with a past I-20 and F-1 visa will also have to pay this fee.
- Read all information on the I-20 carefully. Pay special attention to page three, where your legal responsibilities as an F-1 student in the United States are explained. Sign page one of the Form I-20, and provide the information requested if under 18 years of age.
- With your passport, Form I-20, acceptance letter from Emmanuel College, and proof of financial support and “ties to the home country” (see below), apply to the nearest U.S. embassy/consulate. If your visa is approved, “Emmanuel College” will be typed on your visa. Please note: if you have received an I-20 from more than one school, you should only apply for a visa and enter the U.S. on the I-20 from the school you intend to attend. If your documents do not match, you may have problems at the border as well as after entry.

Important Note

When you apply for a non-immigrant visa, the interviewing officer is allowed to presume that you plan to permanently stay in the U.S., unless you prove otherwise by demonstrating “ties to the home country” (below). Although they have recently been encouraged to consider that students do not often have the typical “ties” such as property or deeds, you will still have to gather enough evidence showing that you have these ties, usually through your family. Your application will likely be denied if the Consular Officer believes you intend to stay in the U.S. after your studies. To demonstrate that you will return to your home country, you should show that the following:

- You have **sufficient funds** to cover expenses for the duration of your stay in the U.S. Emmanuel requires proof of one year of funding, but you are advised to provide proof of as much funding is possible, including additional proof that the funds will be available throughout your studies (through salary statements and employer letters, etc.). Be sure to include any scholarship award letters from Emmanuel or an outside agency.
- You are **likely to return home when you finish your program** by showing “ties to the home country.” Possible documentation might be the property and deeds of your family; proof that all or most of your family is not in the U.S.; letters indicating that you will have a job or good job prospects in your country after getting your degree; etc. Contact the Office of Admissions if you feel students in your country with similar situations have had difficulty getting student visas for guidance based on your specific situation.



Please note again that proving the second point above may be easier through documents such as property deeds, salary statements, and investments.

If you cannot prove these points to the Consular Officer, you may be denied a visa. If you are denied a visa, contact us **immediately** (enroll@emmanuel.edu, phone (617) 735-9715, fax (617) 735-9801). For more information on what consuls look for, review the website for your country's or region's U.S. embassy and contact the Office of Admissions if you have concerns or questions.

ENTERING THE UNITED STATES

If you anticipate a problem arriving by the I-20 start date, you must contact the Office of Admissions immediately, as this may jeopardize your ability to start classes on time. Students arriving late may not be able to attend Emmanuel that semester and may need to return home until the next semester. You **MUST** contact us if you foresee any arrival date problems.

Students with an F-1 visa can enter the U.S. no earlier than 30 days before the start date listed on your I-20, unless you attended another U.S. school during the previous semester. In that case you can re-enter earlier in the summer, but you must use the new Emmanuel I-20 to do so.

When you arrive in the U.S., you will be required to present your passport with a valid F-1 visa, financial documents and your Form I-20 to a U.S. immigration inspector **BEFORE** claiming your bags. **DO NOT pack documents in suitcases that are checked into the baggage compartment.** If you arrive by air, you will show your documents in the airport at the point of entry into the U.S.

Important Note: You may be interviewed twice; once at the U.S. embassy/consulate to apply for a visa, and then again at your port of entry to the U.S. Be prepared **BOTH** times. If the CBP officer needs additional information, or if there is any confusion about any of the documentation that you provided, it is possible that you may be sent to secondary inspection. If you are sent to secondary inspection, officers will take a closer look at your documents and you may need to wait for a longer period of time. Always provide correct information to immigration officers at the airport.

Please note the following statement from the U.S. Department of Homeland Security website:

“Foreign visitors to the U.S. arriving via air or sea no longer need to complete paper Customs and Border Protection Form I-94 or I-94W. Those who need to prove their legal-visitor status—to employers, schools/universities or government agencies—can access their CBP arrival/departure record information online. CBP now gathers travelers’ arrival/departure information automatically from their electronic travel records. Because advance information is only transmitted for air and sea travelers, CBP will still issue a paper form I-94 at land border ports of entry.

“If travelers need the information from their Form I-94 admission record to verify immigration status or employment authorization, the record number and other admission information they are encouraged to get their I-94 Number. Upon arrival, a CBP officer stamps the travel document of each arriving non-immigrant traveler with the admission date, the class of admission, and the date that the traveler is admitted until. If a traveler would like a paper Form I-94, one can be requested during the inspection process. All requests will be accommodated in a secondary setting.



“Upon exiting the U.S., travelers previously issued a paper Form I-94 should surrender it to the commercial carrier or to CBP upon departure. Otherwise, CBP will record the departure electronically via manifest information provided by the carrier or by CBP.”

For more information about the electronic I-94, please visit this link of the Department of Homeland Security website: <http://www.cbp.gov/travel/international-visitors/i-94-instructions>.

Although you will not receive a paper copy of your I-94, you will have access to your electronic copy. You should make certain that your electronic I-94 reads “F-1—D/S,” indicating that you have an F-1 student visa and have been granted duration of status (“D/S”). “Duration of status” means that as long as you are maintaining lawful F-1 status in the U.S. (i.e. following all F-1 regulations), you may legally remain in the U.S. You should keep your I-20 in your passport at all times while at Emmanuel. All F-1 students at Emmanuel should submit a copy of their I-94 record to the Office of International Programs each time they re-enter the U.S.

Important Note: Look at your passport as the border officer is stamping them. If the officer stamps your passport with something other than “F-1 – D/S,” politely remind them that you are an F-1 student. If you end up with a stamp on your passport other than “F-1 – D/S,” let the Office of Admissions know as soon as you arrive.

UPON ARRIVAL AT EMMANUEL COLLEGE

You should check in with the Office of Admissions as soon as possible after arriving at Emmanuel. Further, you are legally required to register your immigration documents (passport, I-20, and I-94) with the Office of International Programs and attend the International Student Orientation and Immigration Workshop. During the Orientation, critical information will be provided to you about how to succeed at Emmanuel, both in terms of immigration as well as special academic tips for international students.

When you arrive, you must attend the International Student Orientation and Immigration Workshop session so that you may learn about your responsibilities while on your F-1 student visa. We will discuss important topics including employment, travel, and how to maintain your visa status while you are a student at Emmanuel College.

New students will be assigned an international student advisor, who will assist you in matters of immigration and F-1 status; however, but it is your responsibility to maintain your F-1 visa status by following all F-1 visa regulations.



STUDENT INFORMATION

_____, _____ Date of birth: ____ / ____ / ____
Family name (as it appears on your passport) Given name Middle name Month Date Year

Country of birth _____ Country of citizenship _____

Tel 1: _____ Tel 2: _____
country code city code number country code city code number

E-mail: _____ Fax: _____
(please print clearly) country code city code number

Foreign Address:

Address line 1: _____

Address line 2: _____

City: _____ Province/Territory: _____ Post Code: _____ Country: _____

Should we send the I-20 to the foreign address above? Yes () No () If no, indicate I-20 mailing address below:

Address line 1: _____

Address line 2: _____

City: _____ Province/Territory: _____ Post Code: _____ Country: _____

By what date do you need to receive your I-20? *Month, Date, Year:* ____ / ____ / ____

Will you be using this I-20 to obtain/renew an F-1 visa at a U.S. embassy? Yes () No ()

Desired major (choose one of the following Emmanuel majors, for your I-20): _____

- Accounting --American Studies (Cultural Studies) --American Studies (American Politics and Society) -- Art (Graphic Design) -- Art (Studio) -- Art (Art Therapy) -- Biology -- Biology (Health Sciences) --Biology (Neuroscience) -- Biology (Physiology) --Biostatistics --Business --Chemistry --Chemistry (Biochemistry) --Chemistry (Forensic Science)-- Economics--Education (Elementary or Secondary) -- English (Communication and Media Studies) -- English (Literature) -- English (Writing and Literature) -- History --International Studies --International Studies (Diplomacy and Security) --International Studies (Sustainability and Global Justice) --Management --Management (Sport) -- Mathematics -- Philosophy --Political Science --Political Science (American Politics and Government) --Political Science (International Relations and Comparative Politics) -- Psychology -- Psychology (Developmental) -- Psychology (Counseling and Health) -- Psychology (Neuroscience) -- Philosophy --Sociology --Sociology (Crime and Justice) --Sociology (Human Services) --Sociology (Social Inequality and Social Justice) --Spanish --Theology and Religious Studies

Please note: you can always change your major. We also offer many minors, concentrations, and other programs you can add to your major above.

STUDENT STATEMENT OF FINANCIAL SUPPORT

I certify that I, _____ (student name), have read and understood the I-20 application packet in its entirety. I understand that while I must only certify one nine-month academic year of estimated expenses, it is my responsibility to ensure funding throughout my studies. My sources of funding are (check one or more):

- I will be fully or partially funding my studies** at Emmanuel through my personal funds. Amount: _____
o Attach an acceptable bank document in your name for the amount specified.
- I will be fully or partially funded by an individual family or other sponsor.** Amount: _____
o Attach an original "Sponsor's Statement," signed by your sponsor.
o Attach an acceptable bank document in the sponsor's name for the amount specified.
- I will be fully or partially funded by an agency, company, or governmental office.** Amount: _____
o Attach EITHER an original award letter specifying funding amount or types, OR
o Attach BOTH - an acceptable bank document in the funder's name for the amount specified AND
- an original "Sponsor's Statement," signed by the funder.

TOTAL MUST BE AT LEAST \$65,937 USD

Finally, I understand that I take all responsibility should my source(s) of funding, as specified above, be interrupted.

Printed name: _____ Signature: _____ Date _____



SPONSOR'S STATEMENT OF FINANCIAL SUPPORT

To the Sponsoring Person or Organization:

The student named below has stated that it is your intention to financially support their studies. Please complete this form to declare that this is your true intention, and attach an acceptable bank document as indicated below. Please note that the sponsor cannot be another F-1 student or J-1 scholar/student.

The current estimate of expenses for one academic year of studies at Emmanuel College is \$65,937 USD, including all College fees, room and board, and an estimate of other typical expenses (books, supplies, personal spending), but not including international travel costs and expenses during vacation and summer periods.

Acceptable bank accounts and documentation, for the purpose of certifying funds prior to issuing an I-20:

- All funding must be in liquid accounts readily accessible to cover costs in the U.S. (checking, savings, etc.).
- We cannot accept investment, certificate of deposit, or other accounts that fluctuate or are long-term or restricted.
- We cannot accept statements of property value or other deeds, or salary statements/employer letters.
- Documentation must be an original bank statement or letter, on bank letterhead, dated within the last three months.
- Letters do not need to specify "Emmanuel College" but must include a contact person, signature, and phone number.
- Letters must either include an exact balance, or the words "balance exceeds \$65,937 USD (or whatever sponsorship amount is listed below)" – it cannot simply say "balance will cover educational expenses."

Please note that original documentation will also be needed to apply for a U.S. visa and/or at the U.S. border. Emmanuel must retain the originals submitted for the I-20; thus you are advised to request at least two sets of originals. The visa application may be strengthened through different documentation than what is allowed for the I-20, including home country salary statements, property deeds, and investments. Contact us at any time for advice on strengthening visa applications.

Student information: _____, _____ Birthdate: ____ / ____ / ____
Family name Given name Month Date Year

Sponsor's Statement:

"I, _____ (name of sponsor) hereby declare that I am willing and able to financially support _____ (name of student) in their study at Emmanuel College, in the amount of _____ for their first year of study. I understand that while certification for future years is not required, it is expected that I am willing and able to continue funding this student through their studies. Here is my contact information:

Relationship to applicant: _____

If sponsor is a company or organization, please list contact person's name here: _____

Current address: _____

Permanent address, if different: _____

Tel 1: _____ E-mail: _____
country code city code number

This statement is made by me for the purpose of assuring the College that the above-named student will have sufficient funds to cover tuition, fees, and expenses during his/her course of study at Emmanuel College, in Boston, Massachusetts."

Signature: _____ Date: _____